

APPLICATION FOR REPORT OF RESIDENTIAL BUILDING RECORDS

City of Hermosa Beach

Mail or Deliver to: 1315 Valley Drive, Hermosa Beach, California 90254
Community Development Department

*****Processing Time Is About TWO WEEKS*****

PLEASE PRINT AND FILL OUT COMPLETELY
INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL NOT BE PROCESSED

CHECK ONE: SINGLE FAMILY ☐ DUPLEX ☐ CONDO ☐ APARTMENT BUILDING ☐ NO. OF UNITS: _____

ADDRESS: _____ ZONE: _____

ASSESSOR'S PARCEL NO.: _____ LOT SIZE: _____

OWNER: _____ BEDROOMS: _____

DATE: _____ BATHROOMS: _____

LEGAL DESCRIPTION: LOT _____ BLOCK _____ KITCHENS: _____

TRACT _____ WETBAR: _____

PARKING SPACES: ENCLOSED _____ OPEN _____ AGE: _____

I DECLARE UNDER PENALTY OF PERJURY THAT I HAVE PERSONALLY INSPECTED THE ABOVE PREMISES AND THAT THE
NUMBER OF INDIVIDUAL DWELLING UNITS LOCATED THEREON IS _____ UNITS.

(SIGNATURE OF LISTING AGENT, ADDRESS AND BROKERAGE)

(SIGNATURE OF OWNER (IF NO LISTING AGENT))

CITY OF HERMOSA BEACH BUSINESS LICENSE #: _____
(MUST BE INCLUDED)

IT IS MANDATORY FOR REAL ESTATE BROKERS TO HAVE A BUSINESS LICENSE WITH THE CITY OF HERMOSA BEACH.

PERMISSION TO ENTER (OPTIONAL)

For the purpose of verifying the above statement, I, owner of the above property, hereby authorize and
request the city to enter on and inspect the above premises, and further state that all statements are true and
correct to the best of my knowledge.

Signature of Owner

NOTE: A Report of Residential Building Records is required to be delivered to the buyer prior to the
conclusion of a sale or transfer of a residential building. (Ordinance No. N.S. 370, Effective February 5, 1970).

REPORT TO BE (CHECK ONLY ONE):

EMAILED _____ PICKED UP _____ MAILED (Only When Self Addressed Envelope Is Provided) _____

NAME: _____

EMAIL / MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

A FEE OF \$246* IS DUE AND PAYABLE WITH THIS APPLICATION

**Includes \$230 application fee plus \$16 records technology system fee*

FEE RECEIVED: _____ BY _____ DATE _____ RECEIPT NO. _____